



Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with community and family.

Board Meeting Agenda

By order of the Chair, Teresa Gallik, the regular meeting of the Kenora Catholic District School Board will be held **Tuesday, September 21, 2021**, at the Catholic Education Centre and virtually via Microsoft Teams. The meeting will start at 6:30 p.m. **The public meeting will commence at 7:00 p.m.**

AGENDA

1. **OPENING PRAYER and Rite of Commissioning of Student**

2. **ROLL CALL**

3. **COMMITTEE OF THE WHOLE**

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

4. **DECLARATIONS OF PECUNIARY INTEREST**

5. **CONSIDERATION AND APPROVAL OF AGENDA**

Recommendation:

THAT the agenda be approved as presented/amended.

6. **CONFIRMATION OF MINUTES**

Recommendation: (P. 1)

THAT the minutes of the Regular Board Meeting of the Kenora Catholic District School Board of June 15, 2021, be approved as circulated/amended.

Recommendation: (P. 8)

THAT the minutes of the Special Board Meeting of the Kenora Catholic District School Board of June 23, 2021, be approved as circulated/amended.

7. **BUSINESS ARISING FROM THE MINUTES**



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Board Meeting Agenda

8. **DELEGATIONS AND PRESENTATIONS**

- 8.1 Return to School Plan – **Paul White**
- 8.2 2021 Virtual Summer Learning Program – **Jared Ralko**
- 8.3 Back to School Reading Boost Program – **Dallis Novelli and Andrea Batters**
- 8.4 Student Trustee Report – **Maxwell Froese, Antonie Marie-Skead and Elizabeth Favreau**

10. **POLICY GOVERNANCE**

10.1 **Approval of Minutes**

Recommendation: **(P. 12)**

THAT the report of the Policy Governance Committee meeting of September 7, 2021 be approved as circulated.

10.2 **Policy**

10.3 **Personnel**

10.3.1 2021 Staffing Report – **Alison Smith (P. 17)**

10.3.2 Emergency Appointments – **Paul White (P. 19)**

Recommendation:

THAT the Board authorize the Director of Education to invoke, as required, the emergency procedure (Reg. 298, 21) to appoint a person who is not a teacher or a temporary teacher, if no qualified teacher is available, for a period of 10 days with the option to renew this appointment.

10.4 **Property**

10.5 **Finance**

10.6 **Program**

10.6.1 Enrolment Report - **A. Smith (P. 20)**

10.7 **Negotiations**

10.8 **Other**

10.8 COVID-19 Update and Immunization Disclosure Policy Update – **A. Smith**



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Board Meeting Agenda

11. **COMMITTEE OF THE WHOLE**

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

12. **UNFINISHED BUSINESS**

13. **NEW BUSINESS**

14. **INFORMATION**

15. **FUTURE MEETINGS**

16. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

October 5, 2021

November 2, 2021

REGULAR BOARD MEETINGS

October 19, 2021

November 16, 2021

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, December 15, 2021 at 11:30 AM

Wednesday, February 15, 2022 at 11:30 AM

Wednesday, May 4, 2022 at 11:30 AM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, October 15 at 1:30 PM at Catholic Education Centre

Friday, November 19 at 1:30 PM at Catholic Education Centre

Friday, December 17 at 1:30 PM at Catholic Education Centre

VIRTUAL SCHOOL COUNCIL MEETINGS

St. Thomas Aquinas High School – Monday, September 20 at 6:30 PM

Pope John Paul II School – Wednesday, September 30 at 6:00 PM

St. Louis Living Arts School – Tuesday, October 6 at 6:30 PM

École Ste-Marguerite Bourgeois – Wednesday, October 27 at 6:00 PM

St. John School – Wednesday, November 4 at 6:00 PM



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Board Meeting Agenda

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA 2021 Fall Regional Meeting – October 1 at 8:00 AM Virtually

OCSTA 2022 Trustee Seminar ‘Name it and Claim it’ – January 14 – 15, 2022

OCSTA AGM, Conference and Business Seminar – April 21 – 23, 2022 in Ottawa

CCSTA AGM ‘Rejoicing in God’s Creation’ – June 2 – 4, 2022 in Blue Mountain

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

17. **COMMITTEE OF THE WHOLE**

18. **ADJOURNMENT**

Recommendation:

THAT the meeting adjourn at _____ p.m.



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REGULAR BOARD MEETING
Meeting Report
June 15, 2021

MEETING DATE:	June 15, 2021
LOCATION OF MEETING:	Catholic Education Center
SUBJECT OF MEETING:	Regular Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	7:00 p.m. – 8:07 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	MF	<input checked="" type="checkbox"/>	Maxwell Froese	Student Trustee
4.	PE	<input checked="" type="checkbox"/>	Phyllis Eikre	Advisor to the Director
5.	JT	<input checked="" type="checkbox"/>	Julia Tkachuk	Student Trustee
6.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
7.	JW	<input checked="" type="checkbox"/>	Jeffrey White	Trustee
8.	MF	<input type="checkbox"/>	Mike Favreau	Vice Chair
9.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
10.	PW	<input checked="" type="checkbox"/>	Paul White	Director of Education
11.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
12.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

AGENDA

- OPENING PRAYER** – Mariette Martineau, Religious Education and Family Life Coordinator opened the meeting with a meaningful prayer, bringing everyone into the presence of the Lord.
- ROLL CALL** – Trustee Mike Favreau was noted as absent with regret.
- COMMITTEE OF THE WHOLE**

Motion #059 Moved by Paul Landry
Seconded by Frank Bastone

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

Carried.



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REGULAR BOARD MEETING
Meeting Report
June 15, 2021

4. **DECLARATIONS OF PECUNIARY INTEREST - NIL**

5. **CONSIDERATION AND APPROVAL OF AGENDA**

Motion #060 Moved by Anne Sweeney
Seconded by Vaughn Blab
Recommendation:
THAT the agenda be approved as presented.

Carried.

6. **CONFIRMATION OF MINUTES**

Motion #061 Moved by Paul Landry
Seconded by Frank Bastone
Recommendation:
THAT the minutes of the meeting of the Kenora Catholic District School Board of May 18, 2021, be approved as circulated.

Carried.

7. **BUSINESS ARISING FROM THE MINUTES**

8. **DELEGATIONS AND PRESENTATIONS**

8.1 St. Thomas Aquinas High School Achieves at Festival de Théâtre de Jeunesse (Nicole Kurtz, James Trudeau and Jeff Sachowski)

Principal Nicole Kurtz, along with Teachers Jeff Sachowski and James Trudeau and students Maddyn Hughes and Tieryn Hall provided a presentation on the awards the Grade 7 and 8 St. Thomas Aquinas High School French Immersion classes won at the Festival de Théâtre de Jeunesse.

8.2 Introduction of New Student Trustees for the 2021 – 2022 School Year (Julia and Max)

Two new Student Trustees were welcomed to the Boardroom table. Antonie-Marie Skead was elected as the Indigenous Student Trustee, while Elizabeth Favreau was elected as the incoming junior Student Trustee. Maxwell Froese will assume the role of senior mentor Student Trustee.



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3
REGULAR BOARD MEETING
Meeting Report
June 15, 2021

8.3 Student Trustee Report (Julia and Max)

Student Trustees provided their last report for the 2020 -2021 school year presenting information about the graduation celebration and year end activities. Julia Tkachuk was thanked for her service as an exemplary Catholic role model and student leader.

8.4 Presentation to Student Trustees (Teresa Gallik)

Teresa Gallik shared a heartfelt thank you to Maxwell Froese and Julia Tkachuk for their service during the 2020 – 2021 School Year. Maxwell Froese will assume the senior Student Trustee role.

Julia Tkachuk will graduate in June after serving a two-year term as Student Trustee and will be attending the University of Calgary in the fall to pursue a bachelor's degree in Chemical Engineering.

9. **POLICY GOVERNANCE:**

9.1 Approval of Minutes

Motion #062 Moved by Paul Landy
Seconded by Vaughn Blab

Recommendation:

THAT the report of the Policy Governance Committee Meeting of June 1, 2021, be approved as circulated.

Carried.

9.2 **Policy**

9.3 **Personnel**

9.3.1 Retirement of Bérangère Thibault (Jeffrey White)

Motion #063 Moved by Jeffrey White
Seconded by Frank Bastone

Recommendation:

THAT the Board accept the resignation of Bérangère Thibault for the purposes of retirement effective June 30, 2021, with regret.

Carried.

9.4 **Property**



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REGULAR BOARD MEETING
Meeting Report
June 15, 2021

9.5 **Finance**

9.5.1 Borrowing Resolution (Alison Smith)

Motion #064 Moved by Frank Bastone
Seconded by Paul Landry

Recommendation:

THAT the Board renew the borrowing resolution with the Canadian Imperial Bank of Commerce for \$5,000,000 with the total amount previously borrowed that has not been repaid at \$0.00.

Carried.

9.6 **Program**

9.6.1 Special Education Advisory Committee Minutes Report (Anne Sweeney)

Anne Sweeney provided a report of the Special Education Advisory Committee Meeting.

9.6.2 Special Education Annual Review (Andrea Batters)

Andrea Batters, Special Education Coordinator, provided a report on the Special Education Annual Review. The 2021 amendments to the Special Education Plan were approved and will be forwarded to the Ministry of Education before June 30, 2021.

Motion #065 Moved by Anne Sweeney
Seconded by Paul Landry

Recommendation:

THAT the Board approve the 2021 amendments to the Special Education Plan/Manual.

Carried.

Motion #066 Moved by Frank Bastone
Seconded by Vaughn Blab

Recommendation:

THAT the Board forward the 2021 amendments to the Ministry of Education.

Carried.



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REGULAR BOARD MEETING
Meeting Report
June 15, 2021

9.6.3 School Council & Catholic Parent Involvement Committee Reports (Paul White)

Motion #067 Moved by Jeffrey White
Seconded by Frank Bastone

Recommendation:

THAT the Board accept the 2020 – 2021 School Council and Catholic Parent Involvement Committee Reports as presented.

Carried.

9.6.4 Graduation 2021 (Paul White)

Paul White provided a report on the Graduation Celebrations for 2021.

The 2021 graduation celebration for Grade 12 Graduates will be hosted on Tuesday, June 22, under the whitecap pavilion. With the support of the Northwestern Health Unit, maintaining all COVID-19 protocols, St Thomas Aquinas High School has divided their graduating students into two groups and has set a cap of two guests per graduate. Each group will have a 1-hour ceremony focusing on the success and accomplishments of the Grade 12 Graduates.

9.7 Negotiations

9.8 Other

9.8.1 CCSTA Virtual Annual General Meeting Report (June 3 - 4) (Phyllis Eikre)

Phyllis Eikre, Advisor to the Director provided a report on the Canadian Catholic Student Trustees' Association Virtual Annual General Meeting held on June 3 – 4, 2021.

10. COMMITTEE OF THE WHOLE

Motion #068 Moved by Vaughn Blab
Seconded by Frank Bastone

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

Carried.

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. INFORMATION



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14. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

September 7, 2021

REGULAR BOARD MEETINGS

September 21, 2021

CATHOLIC PARENT INVOLVEMENT COMMITTEE

SPECIAL EDUCATION ADVISORY COMMITTEE

June 18 at 1:30 PM virtually

VIRTUAL SCHOOL COUNCIL MEETINGS

St. John School – June 2 at 6:00 PM

St. Thomas Aquinas High School – September – Date TBD

St. Louis Living Arts School – September – Date TBD

École Ste-Marguerite Bourgeoys – September - Date TBD

Pope John Paul II School – September – Date TBD

St. Isidore Virtual School – September – Date TBD

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022



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REGULAR BOARD MEETING
Meeting Report
June 15, 2021

15. ADJOURNMENT

Motion #069 Moved by Paul Landry
Seconded by Jeffrey White
Recommendation:
THAT the meeting adjourn at 8:07 p.m.

Carried.

Chairman

Secretary



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MEETING DATE:	June 23, 2021
LOCATION OF MEETING:	Virtually via Microsoft Teams
SUBJECT OF MEETING:	Special Board Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	4:30 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
4.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
5.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
6.	PW	<input checked="" type="checkbox"/>	Paul White	Director of Education
7.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
8.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
9.	VB	<input checked="" type="checkbox"/>	Vaughn Blab	Trustee

AGENDA

1. **OPENING PRAYER** – Teresa Gallik opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.

2. **ROLL CALL** – Trustees Anne Sweeney and Jeffrey White were noted as absent with regret.

3. **COMMITTEE OF THE WHOLE**

Motion #070 Moved by Frank Bastone
Seconded by Paul Landry

Recommendation:

THAT the Board resolve into Committee of the Whole and the meeting be closed to the public in accordance with the provisions of Section 207 (2) of the Education Act, R.S.O. 1990, c.E.2.

Carried.

4. **DECLARATIONS OF PECUNIARY INTEREST - NIL**



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5. CONSIDERATION AND APPROVAL OF AGENDA

Motion #071 Moved by Vaughn Blab
Seconded by Frank Bastone
Recommendation:
THAT the agenda be approved as presented.

Carried.

6. CONFIRMATION OF MINUTES

7. BUSINESS ARISING FROM THE MINUTES

8. DELEGATIONS AND PRESENTATIONS

9. POLICY GOVERNANCE:

9.1 Approval of Minutes

9.2 Policy

9.3 Personnel

9.4 Property

9.5 Finance

9.5.1 2021 – 2022 Budget – *Alison Smith*

Alison Smith, Superintendent of Business Services provided a presentation on the 2021 – 2022 budget. Smith reported that the board is observing an accumulated surplus at the end of the year of \$5,774,474 and an annual deficit of \$-177,767. The 2021 – 2022 budget is a balanced budget and in compliance with Ministry of Education legislation.

Motion #072 Moved by Mike Favreau
Seconded by Frank Bastone
Recommendation:
THAT the Board approve the 2021 – 2022 budget as presented.

Carried.

9.6 Program

9.7 Negotiations



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10
SPECIAL BOARD MEETING
Meeting Report
June 23, 2021

9.8 Other

10. **COMMITTEE OF THE WHOLE**

Motion #073 Moved by Vaughn Blab
Seconded by Paul Landry

Recommendation:

THAT the Board accept the report of the Committee of the Whole and all recommendations contained therein.

Carried.

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

13. **INFORMATION**

14. **FUTURE MEETINGS**

POLICY GOVERNANCE MEETINGS

September 7, 2021

REGULAR BOARD MEETINGS

September 21, 2021

CATHOLIC PARENT INVOLVEMENT COMMITTEE

SPECIAL EDUCATION ADVISORY COMMITTEE

VIRTUAL SCHOOL COUNCIL MEETINGS

St. John School – September – Date TBD
St. Thomas Aquinas High School – September – Date TBD
St. Louis Living Arts School – September – Date TBD
École Ste-Marguerite Bourgeoys – September - Date TBD
Pope John Paul II School – September – Date TBD
St. Isidore Virtual School – September – Date TBD

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT



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MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

Date	Description
June 30, 2021	School Board Estimates for 2021–22
November 15, 2021	School Board Financial Statements for 2020–21
November 19, 2021	School Board Enrolment Projections for 2022–23 to 2025–26
December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

15. **ADJOURNMENT**

Motion #074 Moved by Paul Landry
 Seconded by Frank Bastone
Recommendation:
THAT the meeting adjourn at 4:53 p.m.

Chairman

Secretary



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**Meeting Report
September 7, 2021**

MEETING DATE:	September 7, 2021
LOCATION OF MEETING:	Virtually via Microsoft Teams
SUBJECT OF MEETING:	Policy Governance Committee Meeting
CHAIR:	Teresa Gallik
TRANSCRIBER:	Trina Henley
TIME OF MEETING:	6:00 p.m. – 6:56 p.m.

ATTENDED BY:

	INIT	ATTENDANCE	PERSON	TITLE
1.	AS	<input checked="" type="checkbox"/>	Anne Sweeney	Trustee
2.	AS	<input checked="" type="checkbox"/>	Alison Smith	Superintendent of Business Services
3.	DH	<input checked="" type="checkbox"/>	Paul White	Director of Education
4.	FB	<input checked="" type="checkbox"/>	Frank Bastone	Trustee
5.	JW	<input type="checkbox"/>	Jeffrey White	Trustee
6.	MF	<input checked="" type="checkbox"/>	Mike Favreau	Vice Chair
7.	PL	<input checked="" type="checkbox"/>	Paul Landry	Trustee
8.	TG	<input checked="" type="checkbox"/>	Teresa Gallik	Chair
9.	VB	<input type="checkbox"/>	Vaughn Blab	Trustee

AGENDA

- CALL TO ORDER** – The agenda was approved as presented.
- OPENING PRAYER** – Teresa Gallik opened the meeting with a meaningful prayer bringing everyone into the presence of the Lord.
- ROLL CALL** – Vaughn Blab and Jeffrey White were noted as absent with regret.
- DECLARATIONS OF PECUNIARY INTEREST - NIL**
- APPROVAL OF AGENDA** – The agenda was approved as presented.
- PRESENTATIONS/DELEGATIONS**



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POLICY GOVERNANCE COMMITTEE

Meeting Report
September 7, 2021

7. PRESENTATIONS AND REPORTS

7.1 **Policy**

7.1.1 Policy Review Schedule for 2021 – 2022 – **P. White**

The Trustees approved the Policy Review Schedule for 2021 – 2022 as presented.

7.2 **Personnel**

7.2.1 Student Trustee Onboarding Process - **P. White**

Paul White and the Instructional Services Superintendents will be providing a welcome and onboarding overview for the Student Trustees before the September 21, 2021, Board Meeting.

All Student Trustees will receive a Rite of Commissioning at the September 21, 2021 Board Meeting.

Antonie-Marie Skead will have a welcome commissioning with Elder Terry Skead that is appropriate for a First Nation, Métis and Inuit Student Trustee.

7.3 **Property**

7.3.1 Capital Project Update at St. John School – **A. Smith**

Alison Smith provided an updated on the Capital Project happening at St. John School that was awarded to Solid Construction, to reconfigure the bus pickup and drop off area for safety and efficiency, paving the play area at the south/east corner of the school and improvements to the front of the school, as well as other remediations.

The project is projected to be fully completed by early October.

7.4 **Finance**

7.4.1 Enrolment Report – **A. Smith**

Alison Smith provided an enrolment report vs. projected enrolment. Smith reported that overall the board's enrolment is 1,344 students with an overall increase of 18 students from projections.

7.4.2 Trustee Budget for 2021 – 2022 – **A. Smith**

Alison Smith provided an overview of the 2021 – 2022 Trustee Budget. Smith reported that Trustees have a similar allocation to the 2020 – 2021 school year. Trustees directed Smith to use the same allocate as 2020 - 2021 for Professional Development to allow for travel to the OCSTA AGM and Conference in Ottawa on April 21 – 23.

7.4.3 Trustee Travel and Professional Development Schedule for 2021 – 2022 – **P. White**

The Trustees were provided with the 2021 – 2022 Trustee Travel and Professional Development Schedule for information.



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Meeting Report
September 7, 2021

7.5 **Program**

7.5.1 2021 – 2022 Safe Return to School Plan – **P. White**

Paul White provided an overview of the 2021 – 2022 Safe Return to School Plan, which has been published to the board website and communicated to staff and families.

7.5.2 Mandatory Immunization Disclosure Policy – **A. Smith**

Alison Smith provided a report on the board's implementation of the Ministry's Mandatory Immunization Disclosure Policy. Boards are required to confidentially collect the immunization status of all staff, trustees and regular visitors and publicly report aggregate data on September 15 on the board website.

7.5.3 New School Name and Visual Identity for Pope John Paul II School – **J. Robertson**

Jamey Robertson shared that Pope John Paul II School is working through various design concepts for a new school logo and the process to change the name of the school to St. John Paul II School. Additional information will be presented to Trustees at a future Policy Governance Committee Meeting.

7.6 **Negotiations**

7.7 **Other**

7.7.1 OCSTA Call with Board Chairs and Directors of Education – **T. Gallik**

Teresa Gallik provided a report on the Ontario Catholic School Trustees' Association call with Board Chairs and Directors of Education.

7.7.2 OCSTA – Regional Fall Meeting and Questions for Discussion – **P. White**

Paul White provided a report on a draft report prepared for the Ontario Catholic District School Trustees' Association – fall regional meeting scheduled for Friday, October 1.

The board will be sharing key challenges as well as an area of greatest celebration.

7.7.3 OCSTA – 2022 Catholic Trustees Seminar Survey – **P. White**

Paul White shared that a survey was sent via email to all Catholic Trustees to determine the interest in trustees attending the OCSTA 2022 conference in-person vs. virtually. Trustees were encouraged to complete the survey.

7.7.4 Virtual Trustees Meetings – **P. White**

Trustees determined that due to COVID-19 Board Meetings will maintain virtual at this time.

For the meetings the Chair, Vice Chair and Director will meet in-person, following all health and safety protocols, while the Trustees will rotate from in-person to virtual, maintaining a maximum of five participants in the Boardroom.

Student Trustees will continue to participate in board meetings virtually at this time.



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POLICY GOVERNANCE COMMITTEE

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Meeting Report
September 7, 2021

8. UNFINISHED BUSINESS

9. CORRESPONDENCE

10. NEW BUSINESS

11. INFORMATION

11.1 Board Meeting Schedule 2021 – 2022 – **P. White**

Paul White provided the Trustees with the Board Meeting Schedule for 2021 – 2022 for information.

11.2 Policy Governance Committee Meeting Chairs for 2021 – **P. White**

Paul White provided the Trustees with the Policy Governance Committee Meeting Chairs for the 2021 year. It was determined that the Policy Governance Committee Meeting Chairs attend the meeting in-person.

11.3 Trustee Twinning Report for 2021 – **P. White**

Paul White provided the Trustees with the Trustee Twinning Report for 2021 for information.

12. FUTURE MEETINGS

POLICY GOVERNANCE MEETINGS

October 5, 2021

November 2, 2021

REGULAR BOARD MEETINGS

September 21, 2021

October 19, 2021

CATHOLIC PARENT INVOLVEMENT COMMITTEE

Wednesday, September 15, 2021 at 11:30 AM

Wednesday, December 15, 2021 at 11:30 AM

Wednesday, February 15, 2022 at 11:30 AM

Wednesday, May 4, 2022 at 11:30 AM

SPECIAL EDUCATION ADVISORY COMMITTEE

Friday, September 17 at 1:30 PM at Catholic Education Centre

Friday, October 15 at 1:30 PM at Catholic Education Centre

Friday, November 19 at 1:30 PM at Catholic Education Centre

Friday, December 17 at 1:30 PM at Catholic Education Centre



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Meeting Report
September 7, 2021

VIRTUAL SCHOOL COUNCIL MEETINGS

- St. John School – September – Date TBD
- St. Thomas Aquinas High School – September – Date TBD
- St. Louis Living Arts School – September – Date TBD
- École Ste-Marguerite Bourgeoys – September - Date TBD
- Pope John Paul II School – September – Date TBD
- St. Isidore Virtual School – September – Date TBD

TRUSTEE TRAVEL / PROFESSIONAL DEVELOPMENT

OCSTA 2021 Fall Regional Meeting – October 1 at 8:00 AM

MINISTRY OF EDUCATION FINANCIAL REPORTING DEADLINES

Dates for Submission of Financial Reports

The ministry has established the following dates for submission of financial reports:

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December 15, 2021	School Board Revised Estimates for 2021–22
May 13, 2022	School Board Financial Report for September 1, 2021 to March 31, 2022

- 13. **COMMMITTEE OF THE WHOLE**
- 14. **ADJOURNMENT** – The meeting adjourned at 6:56 p.m.

Chairman

Secretary



**NEW STAFF
 2021-2022 SCHOOL YEAR**

St. Thomas Aquinas High School	
Principal	
Vice Principal	
Teacher	
Teacher	
Teacher	
Teacher	
Education Assistant	
St. John School	
Teacher	
Teacher	
Teacher	
Student Well Being Coach	
Head Custodian	
Pope John Paul II School	
Vice Principal	
Teacher	
Teacher	
Education Assistant	
Nutrition Program Lead	
École Ste-Marguerite Bourgeoys	
Teacher	
St. Louis School	
Teacher	
Education Assistant	
Education Assistant- SAL	
St. Isidore Virtual School	
Principal	
Vice Principal	
Teacher	
Teacher	
Teacher	
System	
Superintendent of Instructional Services	
Superintendent of Instructional Services	



Kenora Catholic District School Board

We are a Roman Catholic school system dedicated to excellence in education, the Christian formation of youth, and meaningful partnerships with family, community and the Church.

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STAFFING CHANGES FOR 2021-2022

Manager of IT Services	
Payroll Administrator	
First Nations Liaison	
HR Administrator	
Learning Technologies Coordinator	
Jordan's Principal Lead and Navigator	



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BRIEFING PAPER 19

SUBJECT:	Emergency Appointments
DATE:	September 21, 2021
PREPARED FOR:	Regular Board Meeting
AGENDA AREA:	Public Session
PREPARED BY:	Paul White, Director of Education

Background/History:

Regulation 298: Operation of Schools – General, Section 21, refers to Appointment to Teach in Case of an Emergency. Section 21 states:

21. (1) Where no teacher is available, a board may appoint, subject to section 22, a person who is not a teacher or a temporary teacher. R.R.O. 1990, Reg. 298, s. 21 (1).

(2) A person appointed under subsection (1) shall be 18 years of age or older and hold an Ontario secondary school diploma, a secondary school graduation diploma or a secondary school honour graduation diploma, or an equivalent to any of them. O. Reg. 29/08, s. 2.

(3) An appointment under this section is valid for ten school days commencing with the day on which the person is appointed. R.R.O. 1990, Reg. 298, s. 21 (3).

Current Situation:

Each year we have cases within our schools where a teacher or temporary teacher is not available and someone needs to be appointed who is not qualified for a period of less than ten days. This normally happens in the spring when new teachers graduate but are not yet fully qualified through the Ontario College of Teachers. If we do not have a qualified occasional teacher available we call these new graduates and use them as outlined in Regulation 298. This motion is passed at the September Board Meeting every year giving the responsibility to the Director of Education to appoint an unqualified person to teach in an emergency situation when no qualified teacher is available.

Budgetary/Financial Consideration:

There are no budgetary considerations for this item.

Communications Plan:

Communication of this decision will take place through the minutes of the regular Board Meeting which are posted on the website and available in printed form.

Recommendations:

It is recommended that the trustees of the Kenora Catholic District School Board approve the motion to authorize the Director of Education to invoke, as required, the emergency procedure outlined in Regulation 298 section 21.

Enrolment Summary

School	2020-2021	Projection	Sep 2021	Difference
St John School	124	124	137	13
St Louis School	110	116	122	12
Ecole Ste Marguerite Bourgeoys	243	253	248	5
Pope John Paul II	204	194	229	25
St Thomas Aquinas - E	189	215	215	26
St Thomas Aquinas - S	283	384	381	98
St Isidore Virtual - E	89	40	11	-78
St Isidore Virtual - S	50	0	0	-50
	1,292	1,326	1,343	51